**Newly Qualified GP (ARRS)**

**Sett Valley Medical Centre**

**The closing date is 05 January 2025**

[**Apply for this job**](https://www.jobs.nhs.uk/candidate/application/A0072-24-0009/pre-application-questions-pause?referrer=jobadvert&ref=A0072-24-0009)

**Job summary**

This is a position for a newly qualified, enthusiastic, and forward-thinking GP to join the team at Sett Valley Medical Centre which is part of the High Peak PCN. Currently the role is fixed term to start as soon as possible up until 31st March 2025.

**There is the potential to extend a position at the Practice to provide locum cover for maternity leave up till February / March 2026. This would be up to 6 sessions working Tuesday, Wednesday, Friday.**

As this post is funded through the Network Contract DES, you must be within 2 years of GP qualification and not have been substantively employed as a GP previously.

Between 4 and 8 sessions per week (please state the number of sessions as a preference in your application) and a job share will be considered.

The successful candidate will be joining our multidisciplinary team at Sett Valley Medical Centre who can help to support a newly qualified GP in their first substantive post in a GP practice. The role will involve seeing patients face to face and conducting telephone appointments.

Our PCN and in-house pharmacists provide prescribing support throughout the week.

The preferred method of application is the NHS jobs application, though we will also accept applications made via CV.

The closing date is 5th January 202 and interviews will be arranged as soon as possible after the closing date.

We are happy to arrange informal discussions with one of the Partners or visits to the Practice.

**Main duties of the job**

You will undertake several duties governed by the PMS contract including:

Face to face and telephone consultations

Patient home visits (We are fortunate to have a well developed home visiting service and community matrons who look after our housebound population so there will be limited home visits required.)

Checking and signing repeat prescriptions

Administrative tasks namely dealing with queries, paperwork and correspondence as required

Cover all clinical management of in-surgery patients as appropriate including initiating investigations, reviewing results and making referrals to secondary care or to other providers as appropriate

Develop care and treatment plans in consultation with patients

**About us**

Sett Valley Medical Centre is a semi-rural 3 partner practice caring for approx. 10,000 patients, situated in the High Peak of Derbyshire, on the edge of the Peak District National Park, close to Stockport with excellent road and rail links to Manchester.

We are based in a purpose-built surgery, with an outstanding CQC grading, and our ethos is to deliver high-quality medical care through our comprehensive, highly skilled team members.

There are doctors with specialist interests including women's health, menopause, family planning, vasectomies, diabetes and health inequalities.

There is a strong ethos of education and training and have a supportive learning environment, with 3 GP trainers across the 2 practices.

We have a strong and active patient participation group, and good community health care links. The surgery is paper light and uses EMIS Web.

**Job description**

**Job responsibilities**

In accordance with the Practice timetable, as agreed, you will make yourself available to undertake a variety of duties including surgery consultations, telephone/video consultations and queries, visiting patients at home, checking and signing repeat prescriptions and dealing with queries, paperwork and correspondence in a timely fashion.

Making professional, autonomous decisions in relation to presenting problems, whether self-referred or referred from other health care professionals within the Practice or external organisations.

Assessing the health needs of patients with undifferentiated and undiagnosed problems.

Screening patients for disease risk factors and early signs of illness.

Contributing to QOF requirements and recording data appropriately.

Contributing to PCN requirements and recording data appropriately.

In consultation with patients and in line with current practice disease management protocols, developing care plans for health-related illnesses.

Screening patients for health education.

Admitting and discharging patients to and from the caseload and referring to other care providers as appropriate.

Recording clear and contemporaneous consultation notes to agreed standards.

Collecting data for audit purposes and contributing notes to the practice audit programme as required.

Compiling and issuing computer generated acute and repeat prescriptions.

Prescribing in accordance with the accepted prescribing formulary whenever clinically appropriate.

Take responsibility for some aspects of the clinical work within the team including co-ordinating aspects of governance, QOF, enhanced services, CPD and keeping clinical protocols up to date.

Undertake all normal duties and responsibilities associated with a GP working within primary care, as set by Royal College of General Practitioners, General Medical Council, all other Royal Colleges and councils applicable to the staff groups working within the Practice, Department of Health, Integrated Care Boards and all other regulatory and standard setting organisations.

**Person Specification**

**Qualifications**

**Essential**

* Must be a qualified GP within 2 years of registration.
* MRCGP
* Full GMC registration
* Performers List registration
* No previous substantive posts as a GP prior to this application
* Clear Enhanced DBS check
* UK driving licence with access to own car

**Experience**

**Essential**

* Experience of working within the NHS and with the general public
* Experience of working with EMIS Web
* Good time management and highly organised
* Able to work under pressure and to meet deadlines
* Work effectively independently and as a team member

**Desirable**

* Interest in quality improvement work

**Disclosure and Barring Service Check**

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions.

**UK Registration**

Applicants must have current UK professional registration. For further information please see [NHS Careers website (opens in a new window).](https://www.healthcareers.nhs.uk/working-health/overseas-health-professionals)

**Employer details**

**Employer name**

Sett Valley Medical Centre

**Address**

Hyde Bank Road

New Mills

High Peak

Derbyshire

SK22 4BP

**Employer's website**

[https://www.settvalley.co.uk/ (Opens in a new tab)](https://www.settvalley.co.uk/)